**Nicole Clemens**15 Burton St. Bristol, RI 02809
 1(401) 580-1937 – clemensn@tiffin.edu

**Education**
**Masters of Business: Sports Management***Tiffin University: Anticipated Graduation August 2017*  **Bachelor of Arts: Psychology &
Bachelor of Science: Chemical Dependency and Addiction Studies (CDAS)***Rhode Island College: 2014 Graduate* **Experience**

**Varsity Head Softball Coach***Mt. Hope High School – September 2013 – Present* - Design training programs to help fine tune both team and individual skills
 - Implement strength and conditioning training sessions
 - Prepare student athletes for collegiate athletics
 - Instill leadership and importance of sportsmanship on and off the field
 - Work compatibly and cooperatively with Mt. Hope athletic administration
 and Rhode Island Interscholastic League
**Head Clinic Instructor & Hitting, Catching, & Pitching Instructor***365 Sports Academy – September 2014 – June 2016*
 - Implement proper techniques in hitting, fielding, pitching, and catching
 - Designs training programs that create fun, educational, and structured
 environment for children to learn the fundamentals of softball
 - Communicate with the Director of Operations, Director of Baseball Operations,
 and parents to ensure cohesive implementation of programs
**Fastpitch Travel Softball Coach***Ocean State Waves – July 2014 – August 2016* **-** Development of pre-season and in-season training programs
 **-** Prepare athletes for high school and collegiate ball
 - Communicate with assistant coaches, association administrator, parents, and players
 regarding scheduling, expectations, and changes throughout the season
**Assistant Manger***The UPS Store – August 2009 to Present* - Assist the manger in organizing, planning, and coordinating store operations
 - Design, format, and complete print projects using Microsoft Suites
 - Design of business cards, restaurant menus, marketing displays, etc.
 - Maintains inventory by checking merchandise and anticipating customer demand
 - Assist customers with all domestic and international shipping needs including
 packings, processing, and labeling outgoing packages